



Value contract

Vendor Address M/s Satyam Enterprises E-2/253, 2nd Floor, Shastri Nagar New Delhi - 110052 Vendor Code : 4402228 GSTN No. : 07ABSFS7003G1ZZ BA Contact Person : Sunil Sharma BA Contact No. : 9540259333	Contract No. : 4600006419 Release Date : 17.05.2024 Validity Start : 01.06.2024 Validity End : 31.05.2025 Contact Person : Piyush Choudhary Contact No. :
Consignee Address Tata Power Delhi Distribution Limited TPDDL CEN-Store, Opp. C-2 Block Delhi 110035 GSTN No.: 07AABCN6808R1ZV	References : Tender Enquiry No.:- TPDDL/ENGG/ENQ/200001652/23-24

Sub. Rate Contract for Professional Services towards Enforcement Activity

Payment Terms : Within 30 days of delivery 100%

Target Value : 15648045.00 INR (ONE CRORE FIFTY SIX LAKH FORTY EIGHT THOUSAND FORTY FIVE RUPEES)

Completion By:

- | | | |
|---|------------------------|-----|
| (i) Schedule of items / quantities/ Rates | : Annexure I Attached | [] |
| (ii) Special Conditions of the Contract | : Annexure II Attached | [] |

AJAY AGARWAL Digitally signed by AJAY AGARWAL
Date: 2024.05.17 15:34:55 +05'30'

For Tata Power Delhi Distribution Limited

AUTHORIZED SIGNATORY

CHANDRA MOHAN MIDDHA Digitally signed by CHANDRA MOHAN MIDDHA
Date: 2024.05.17 15:20:02 +05'30'

Important Note:- This document does not assure or warrant as regards the measurement of performance , non-performance or short performance by the party named as contracting party herein other than TPDDL in relation to the supplies/services or works involved and the same may not be read in support of any contended right or assertion made by such party in relation thereof unless supported with relevant performance certificate issued by TPDDL.

Tata Power Delhi Distribution Limited

(A Tata Power and Delhi Government Joint Venture)

NDPL House, Hudson Lines, Kingsway Camp, Delhi-110009

Tel 91-11-66112222-31 Fax 91-11-27468042

CIN No. : U40109DL2001PLC111526

Email : TPDDL@tatapower-ddl.com, Website: www.tatapower-ddl.com

Annexure I
Schedule of Item/ Quantities/ Rate

SNo.	MATERIAL CODE DESCRIPTION DETAILS / SPECIFICATIONS	HSN / SAC Code	Qty	Unit	Rate	GST %	Amount
1.000	Enforcement Activities till 31.05.2025						
1.001	Enforcement Activities till 31.05.2025	998513		EA	122,787.50		
	Validity 01.06.2024 to 31.05.2025 Composition of Team: - 1. One Supervisor 2. One Technician 3. One Photographer 4. One Eco Van with Driver 5. Stationary, Tools and tackles / PPE 6. One common coordinator for nine teams (Each=per team per month)						
	Service Subtotal						
	Services Total					18.00	

Annexure II

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- 1) Prices are Firm.
- 2) The Rate contract shall initially be placed for a period of one year and shall be renewed for 2nd year based on satisfactory performance, agreed rates, terms and conditions.
- 3) Delivery Terms - Team deputation and work execution, shall be as per SOW mentioned in tender document.
- 4) PBG applicable as per GCC (5% of RC value) and same shall be released after completion of contract period plus one month.
- 5) Upon completion of delivery, Tata Power-DDL will make 100% payment against the RO within 30 days of submission of Certified Bill / Invoice complete in all respects and along with all the requisite documents at Bill Inward Receipt Desk (BIRD) located at Civil Lines I Office, Tata Power-DDL, near Delhi Vidhan Sabha.
- 6) Engineer-in-charge of this Contract shall be HOG (CEG -MMG Enforcement).
- 7) All other applicable terms and conditions shall be as per tender document TPDDL/ENGG/ENQ/200001652/23-24, Scope of work / SLA(>,<)> GCC-Services and all further communications in this process shall be an integral part of this tender.
- 8) BA shall ensure to mention 6 digit HSN in invoice if their turnover is more than 5 Cr in last FY.

SCOPE OF WORK / SERVICE LEVEL AGREEMENT

1.,,OBJECTIVE OF INVESTIGATION

To assess the Power theft situation in TPDDL area of operation with the help of available data and discreet field work in order to work out a strategy combining preventive, protective, investigational and effective enforcement response.

2.,,SCOPE OF WORK

Operational strategy will involve inspection of meter retained during meter replacement, suspected disconnected meters retained under TD category, Misuse, detection of power theft in live meters based on overt information (records such as bills computer data etc.) and intelligence gathering through covert means of surveillance, source work and detection of direct theft. It also involves raids being conducted during

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night and early morning hours whenever planned by TPDDL.

Brief scope of work includes: -

- a.,,Providing teams with stationary, photographs, CD/DVD, tools and tackles (As per point no 4).
- b.,,Inspection of meters retained during meter replacement and suspected disconnected meters retained under TD category. This inspection will be carried out based on data received regularly from TPDDL.
- c.,,Identification of theft in live meters and its inspection.
- d.,,Inspection to be carried out thoroughly including testing and resealing of meter if required.
- e.,,Identification and booking of direct theft.
- f.,,Preparation of complete inspection reports.
- g.,,Seizure of material, preparation of seizure memo & handing over seized material.
- h.,,Collecting evidences by taking photographs and videography, providing prints of photographs and preparing CD/DVDs (2 sets) and attaching the same with inspection reports.

Detail SLA/scope of work of each team includes:-

A.,,For retain/live meter inspection:-

- a.,,Connecting retain meter to live circuit and checking meter parameters.
- b.,,Accuracy check of the meter.
- c.,,Physical inspection of meter, meter box and its seals.
- d.,,Data downloading with CMRI wherever necessary.
- e.,,Taking photographs, videography of suspected meter, user#s/owners representative, their ID, meter location, premises to collect evidences.
- f.,,Verifying usage of the premises for any misuse.
- g.,,Seizing of suspected meter in the gunny bag.
- h.,,Inspection of all connected electrical load/gadgets inside the consumers premises, verifying their ratings/wattages, taking photographs and videography to collect evidences.
- i.,,Preparing Inspection reports, Seizure memo, meter test notice and action report duly signed and received by user#s representative.
- j.,,Pasting of all reports on premises wall if user refuses to sign it and accept reports with proof of photograph.
- k.,,Submission of gunny bag of seized materials in meter test lab with

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seizure memo, meter test notice and receiving sign.

l.,,Downloading of all photographs and videos in the back office computer, preparing its CD/DVD, developing photographs in the lab.

m.,,Attachment of all photographs and CDs with reports, marking it with all relevant information.

n.,,Submission of complete reports for Quality check and further to CEG back office once receiving clearance from QC.

o.,,Preparing notice 163 for cases where consumer deny entry for inspection, serving it or pasting it on wall with photographs and submission for supply disconnection.

B.,,For direct theft inspection: -

a.,,Coordination with concerned zone for planned raid in advance.

b.,,Visiting concerned police station for planned raids and site inspection.

c.,,Coordination with zonal staff for theft material removal from TPDDL LT network.

d.,,Removal and collection of all theft material, meter, service line etc.

e.,,Taking photographs, videography of user#s/owners representative, their ID, premises to collect evidences.

f.,,Verifying usage of the premises for any misuse.

g.,,Complete photographs and videography starting from beginning point of the direct theft till end point inside the premises indulged in theft, meter location.

h.,,Inspection of all connected electrical load/gadgets inside the consumer#s premises, verifying their ratings/wattages, taking photographs and videography to collect evidences.

i.,,Preparing Inspection reports, Seizure memo and action report duly signed and received by user#s representative.

j.,,Preparation of site sketch clearly showing geographical location of the theft premises for future correspondence of legal action.

k.,,Pasting of all reports on premises wall if user refuses to sign it and accept reports with proof of photograph.

l.,,Submission of seized material in the concerned zone with seizure copy and receiving sign.

m.,,Downloading of all photographs and videos in the back-office

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computer, preparing its CD/DVD, developing photographs in the lab.

n.,, Attachment of all photographs and CDs with reports, marking it with all relevant information.

o.,, Submission of complete reports for Quality check and further to CEG back office once receiving clearance from QC.

3.,, INTELLIGENCE/ENFORCEMENT TEAM

An appropriate enforcement team of people with technical background be constituted and operated under our control which will carry out fieldwork as explained in scope of work. Support from Delhi Police would be arranged by TPDDL for the assignment. BA employees will be available for court hearings /police query along with TPDDL representative as and when required during processing of the booked case.

4.,, TEAM

No. of teams required for this activity will be 5 initially but can be changed as per future requirements. Each team will comprise 1 Supervisor, 1 Technician, 1 Photographer and 1 Eco vehicle / van having commercial license with vehicle driver. BA will also depute 1 full-time coordinator with technical background at CEG office for smooth operation and other work related requirements. BA has to take concurrence of head of group before induction of team members and coordinator all of whom will be interviewed for their relevant work experience of enforcement activities. BA shall maintain record of his employee#s ID (issued by Govt. dept.) and address proof including permanent address proof which may be required during processing of cases. BA has to follow organizational quality and safety standards. BA will not replace any team member on its own and shall give prior notice of minimum 15 days. Any new team member can be deployed by concurrence of head of group only. All tools/ PPEs shall be provided by the BA as per internal audit requirements. All team members and van drivers will adhere to official working hours of TPDDL. Payment shall be made on per team basis only.

5.,, CONTRACT PERIOD

The contract will be valid for a period of 2 years from the date of order / contract issued.

6.,, PERSONELL

Persons engaged in rendering the above services will be Bidders

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employees and TPDDL shall have no responsibility towards their employment or the requirement to be insured under Employees state Insurance Act, 1948 or medically covered under Employees Provident Fund Act, 1952 and all other relevant labor laws such as Minimum Wages Act, Payment of Wages Act, Contract Labor Abolition Act etc., it will be your responsibility to obtain necessary code nos. and shall keep TPDDL completely indemnified against all claims, costs and charges arising out of personnel injury or death of your employees caused by any reason. In the event of any claims, you will be solely responsible to meet claims, costs, charges and expenses arising out of such claims.

7.,,TERMINATION

During the course of the execution, if at any time TPDDL observes and opines that the work under order is not being performed in accordance with the terms of this Agreement, TPDDL shall have the right to terminate the agreement by serving a 30 days# notice of termination on the BA in accordance with clauses of this Agreement. TPDDL shall be entitled to recover all damages from BA including losses occurred due to loss of time TPDDL's right to terminate the Agreement in terms of this clause shall be without prejudice to its other rights.

In case the vendor may wish to move out of the agreement or otherwise is unable to discharge the obligations assumed by it hereunder due to reasons not attributable to TPDDL, then TPDDL shall have the right to invoke the PBG submitted by the vendor to which the vendor make no challenge or protest.

8.,,DISPUTE RESOLUTION

In the event of any dispute pertaining to or arising out of this contract the same shall be decided by Arbitration. MD, TPDDL or his nominee as sole arbitrator will refer the dispute to sole arbitration. You shall have no objection if the nominee is an employee of TPDDL. You shall continue to fulfill their obligation under this agreement during arbitration proceeding.

9.,,CONFIDENTIALITY

Confidentiality should be maintained in this assignment and all matters should be dealt through one or more of our authorized persons for purpose of coordination/liaison action for this assignment.

10.,,ELIGIBLE FOR PAYMENT TO BIDDER

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Payment shall be made on per team basis only.

11.,,PENALTY

In the event of failure by BA to provide a Team on particular day for non-availability of Van or BA employees etc. a penalty of Rs 7500 will be imposed.

<< Rs. 7,500 = 1.5 X Avg. Cost of Service / Day / Team during a year >>

In case Team is operated without any of the 3 members i.e. Supervisor/ Technician /Photographer (As per point no 4) due to their absenteeism without suitable replacement penalty of Rs. 1,000 / Day / employee shall be levied.

Report should be submitted in CEG by next working day, in case of Delay in submission of report due to any reason attributable to vendor, a penalty @ Rs. 200/day / Report.